

HOME DRAFTING SERVICES
300 North Fisher
Jonesboro, AR 72401
www.hdsjab.net
crcjab@sbcglobal.net
(870) 931-3178
Mb 974-2008

Home Drafting Services (HDS) is not a licensed architect or structural engineer, we provide drafting services. Therefore, it is the responsibility of the customer/contractor to obtain the services of an architect or equivalent for non-typical conditions in the layout.

Responsibility of the customer:

The customer must locate his/her contractor(s) for the various phases of work to be performed in the construction of the home.

Initial Meeting:

This meeting is between the customer and their representative to communicate the floor layout to HDS. After this meeting, a Preliminary Drawing will be drawn on *8 1/2 x 11* sheet for the customer. (PDF file will be sent)

The Preliminary Drawing allows the customer (1) to verify the layout after the initial meeting and (2) to make changes to the layout at no cost. The Preliminary Drawings are to be returned within one (1) week after the delivery date of these drawings. The Preliminary Drawing will be produced within two (2) weeks of the initial meeting between the customer and Home Drafting Services. This drawing will consist only of floor layout, elevations (Front, Rear, Right and Left), and limited dimensions. The Final Drawing is drawn within two (2) weeks of the returned Preliminary Drawing.

Final Drawings:

The Final Drawing consists of the following:

- (1) Foundation layout,
- (2) Floor layout of each floor,
- (3) Electrical layout of each floor,
- (4) Plumbing fixtures of each floor,
- (5) Heat and Air layout of each floor,
- (6) Cross Sections that are necessary,
- (7) Detail of Cabinets and Vanities.

- (8) ****Site plan extra
 (9) Five set (other sets will cost)

Price based on square feet:

NUMBER OF FLOORS	HEATED SPACE-SQ. FT.	PRICE
1	1,200 to 1,400	\$650.00
1	1,500 to 1700	\$765.00
1	1,800 to 2,000	\$870.00
	2,200 to 2,500	\$1025.00
2 (with basement)	2,700 - 2,900	\$1500.00

*******BASEMENT EXTRA*******

A \$300.00 deposit is required before the Preliminary Drawing is drawn and it is non-refundable, if the project is withdrawn at the customer's discretion. This fee attempts to cover the time and supplies.

The balance is due upon the delivery of the Final drawing, unless arrangements have been prior to completion date of the Final Drawing.

Changes:

TYPES	PRICE
Additional changes made by the customer after the preliminary drawing such as relocation, removing, or adding items.	\$100.00 to \$150.00 per *floor layout
Additional changes made by the customer after the preliminary drawing that affect the floor layout, room layout, elevations, or site.	\$200.00 to \$250.00 per *floor layout
Any changes that was omitted after the preliminary drawing by HDS. *Floor layout refers to the number of floors.	No charge per *floor layout

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Rev., Dr. Charles Coleman, _____

File Name: (customer's last name, year) _____

Name:				
Address:				
Phone:				
Floor level:	1	1	1	2 with basement
Sq. ft:				
Exterior:	Siding	Brick	Siding/Brick	Other:
Roof type:	Gable	Hip	Other:	
Preliminary Drawing: No Cost		Change Drawing: Fees Added		
<i>Initial Meeting Date:</i>		\$	<i>Change-1 Date:</i>	
<i>Deposit Date:</i>		\$	<i>Change-2 Date:</i>	
<i>Delivery Date:</i>		\$	<i>Change-3 Date:</i>	
<i>Date Returned:</i>				
<i>Date Completed:</i>		\$300 deposit	<i>Date Received:</i>	
Final Drawings:				
<i>Date Completed:</i>		<i>Date Balance Paid: \$</i>		
<i>Delivery Date:</i>				
<i>Copies (sets):</i>				

By signing, this agreement states that _____; customer understands the terms and will comply.

Signature of Customer Date

Signature of Customer (Spouse) Date

HDS Representative Date

